**Annex 1 – Privacy Statement relating to Sharing personal data with third parties**

1. **Context and controller**

When the Agency for the Cooperation of Energy Regulators (ACER) processes personal data it is subject to Regulation (EC) No 45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data (hereafter “Regulation (EC) No 45/2001”).

For the purpose of facilitating collaborative institutions with their reports and statistics on expats, their communication and sharing relevant information with them, the Agency will send certain data about staff members, upon request from those institutions.

The Agency’s department in charge of processing personal data is Administration Department, more specifically Human Resources section. The contact person for the processing is the Human Resources officer:

Mr. Goran Vaskrsic

Human Resources Officer

Postal address:

Trg republike 3

1000 – Ljubljana

Slovenia

Phone number: +386 (0) 820 04 601

Email: Goran.vaskrsic@acer.europa.eu

1. **What personal information do we collect, for what purpose, and under which legal bases?**

**Types of personal data**

The following personal data may be processed:

* Name and Surname of the staff member (temporary staff or contract staff, SNE, interim staff)
* Gender
* Nationality
* Category grade
* Contact details (email address)

**Purpose**

The purpose of sharing information with third parties is to facilitate collaborative institutions with their reports and statistics on expats, their communication and sharing relevant information with them.

**Legal basis**

The legal basis for this processing are Articles 4(a), 8(a) and 8(b) of Regulation (EC) 45/2001.

**Who has access to your personal data, to whom is it disclosed, and for how long is it stored?**

Personal data of Staff Members is accessible only for members of HR Section and is disclosed to third parties, more specifically, Eurostat, Permanent Representations of Member States to the European Union in Slovenia and Embassies of Member States of European Union upon their written request.

All data is retained 5 years after the termination of the employment or as of the last pension payment.

Data subjects have the right of *inter alia* access to and rectification, blocking, and erasure of their personal data. Data subjects’ rights are governed by the provisions of Regulation (EC) No 45/2001.

Data subjects seeking clarification of their rights or further information on their rights should contact the Agency’s data protection officer (DPO@acer.europa.eu).

Data subjects wishing to exercise their rights are requested to contact either the contact person for this processing operation (details above), or the Agency’s data protection officer (DPO@acer.europa.eu).

Finally, data subjects may, at any time, have recourse to the European Data Protection Supervisor (<http://www.edps.europa.eu>).